

**DIRECTOR OF EXTRA & CO-CURRICULAR SPORT ELC – 12**

<b>Reporting to:</b>	Principal Concordia Campus
<b>Location:</b>	Concordia College: Concordia Campus, St John's Campus, St Peters Campus
<b>Classification:</b>	Lutheran School Officer, relative to the <i>Lutheran Schools SA Enterprise Agreement</i>
<b>Tenure:</b>	Ongoing, full-time
<b>Time Allowance:</b>	37.5 hours per week (4 weekdays and Saturdays during sports seasons, as negotiated with the Principal Concordia Campus). 6 weeks annual leave.

**SPORTS PHILOSOPHY**

At Concordia College, sport transcends the typical definition of extra-curricular activities and is embraced as a vital component of the co-curricular framework. This approach recognises sport as an essential element that enriches the curriculum and enhances the overall learning journey of students. While some extra-curricular activities can be somewhat peripheral in regard to their influence on the holistic education of a student, co-curricular activities are deeply interwoven with the curriculum, fostering growth in social, physical, and leadership competencies.

The College's philosophy emphasises that participation in sport supports the development of resilience, cooperation, and mutual respect, reinforcing classroom lessons and contributing to a well-rounded education. It nurtures values of teamwork, commitment, and leadership, skills essential for lifelong personal and professional growth.

The Director of Extra and Co-Curricular Sport ELC – 12 is a newly created role that will play a crucial role in promoting this integrated approach, ensuring that sports programs align with the College's educational ethos. This position requires leadership that champions sport as a core part of the educational program and an integral aspect of Concordia culture. The Director, with the support of Sports Coordinators, Coaches and the Sports Administrator, is responsible for leading and coordinating programs that exemplify how sport reinforces learning, strengthens student engagement, and supports their holistic development. Additionally, this role will work to elevate and enhance our already successful sport programs, developing each sport strategically from an ELC-12 perspective.

**ROLE DESCRIPTION**

The Director of Extra & Co-Curricular Sport ELC – 12 will promote to students and the community opportunities to engage in the health, lifestyle and recreational benefits of physical activity, team sports, individual physical excellence and participation.

A key component of the role is to work with the Campus Principals to promote a seamless experience for students through the co-curricular and extra-curricular sport programs of the College, to develop and implement the new Extra and Co-Curricular Sport Strategic Plan, and drive excellence in outcomes across the College.

**ESSENTIAL REQUIREMENTS**

- experience leading and managing high performing teams
- qualifications and experience in Sports Management, Physical Education, Sports Science, or a related field
- relevant coaching certifications from recognised associations
- experience in using contemporary digital technologies
- support of faith life of the College and its Christian values
- current Working with Children Check & RRHAN-EC
- Provide First Aid accreditation

## SELECTION CRITERIA

<b>Strategic</b>	<ul style="list-style-type: none"> <li>• contribute to, support and drive the strategic direction of the Extra &amp; Co-Curricular Sport ELC – 12 across the College</li> <li>• enhance the College’s specialist sport programs</li> <li>• enhance student engagement in sport</li> <li>• establish a culture of high performance</li> <li>• build networks and work with the local sporting clubs and organisations</li> <li>• initiate and lead the review of policies</li> </ul>
<b>Leadership &amp; Supervision</b>	<ul style="list-style-type: none"> <li>• provide effective leadership and management to the team</li> <li>• maximise teacher involvement in the extra and co-curricular sport program</li> <li>• oversee the recruitment management of coaches and supervisors for sports teams and competitions</li> <li>• coordinate and review coach/umpire performance and provide constructive feedback</li> <li>• lead the management all extra-curricular sports equipment and supplies</li> </ul>
<b>Operational</b>	<ul style="list-style-type: none"> <li>• actively plan and help organise, coordinate and participate in school events and community extra and co-curricular sports events</li> <li>• develop, communicate and manage the annual Sporting Events Program and Calendar</li> <li>• ensure compliance requirements are met</li> </ul>
<b>Students and Community</b>	<ul style="list-style-type: none"> <li>• evaluate and develop Concordia College’s sport programs</li> <li>• maintain and monitor a high standard of student behaviour</li> <li>• regularly liaise with parent groups to foster community involvement and support</li> <li>• manage the coordination of parent volunteer groups for the program</li> </ul>
<b>Communication</b>	<ul style="list-style-type: none"> <li>• professional and clear written and verbal communication</li> <li>• communicate all programs, teams, venues and results</li> <li>• communications and engagements with parents and other significant bodies are timely and appropriate</li> </ul>
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• a lateral thinker and positive problem solver</li> <li>• shows professional judgement and initiative</li> <li>• strong knowledge of extra and co-curricular sport</li> <li>• well-developed organizational and time-management skills</li> <li>• collaboration</li> <li>• demonstrated effective prioritisation</li> <li>• excellent communication with parents, students and teachers</li> <li>• competent use of digital technologies</li> <li>• ability to multi-task</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• collaborative</li> <li>• supportive, helpful</li> <li>• reliable</li> <li>• organised and calm</li> <li>• flexibility in hours and tasks</li> <li>• independent and group focused</li> <li>• willing to support others</li> <li>• positive and friendly communication at all times</li> </ul>